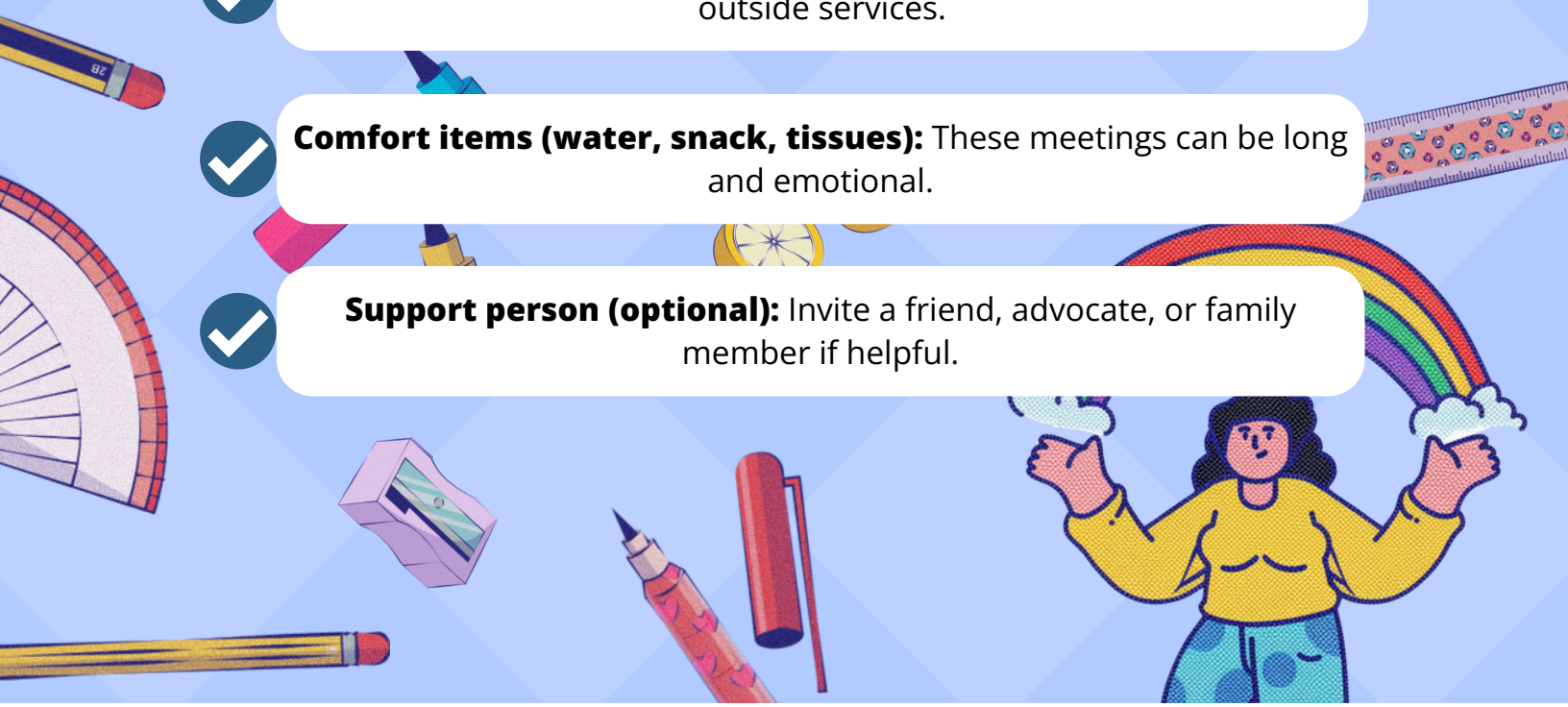
BE PREPARED:
YOUR IEP MEETING CHECKLIST

- **Notebook + pen:** For notes, questions, and key decisions.
- **Printed documents:** Past IEPs, progress reports, report cards, and evaluations.
- **List of top concerns:** Focus on academic, behavioral, and/or social-emotional needs.
- **Prepared questions list:** Write these down ahead of time so nothing gets forgotten.
- **Work samples from your child:** Examples that show strengths or areas of struggle.
- **Medical or therapy updates:** Notes on diagnoses, medications, or outside services.
- **Comfort items (water, snack, tissues):** These meetings can be long and emotional.
- **Support person (optional):** Invite a friend, advocate, or family member if helpful.



General information, not legal advice. Rules differ by state; see your school's procedural safeguards notice. Reviewed October 2026.